

Academic Director – Job Advertisement

St John's Theological College/Te Whare Wānanga o Hoani Tapu te Kaikauwhau i te Rongopai is the provincial theological training college for the Anglican Church of Aotearoa, New Zealand and Polynesia. Due to the current revisioning of the College and with positive change and growth, the College is currently recruiting for an Academic Director.

The Academic Director, in consultation with the Manukura/Principal, will review, develop, and have day-to-day oversight of the College's academic programmes. The Academic Director will contribute to the teaching of the College's courses and to the community life of the College.

About the College:

The College currently offers two NZQA-approved programs: the *New Zealand Certificate in Christian Studies (Level 3)* and the *New Zealand Diploma in Christian Studies (Level 5)*. We are looking to review and develop the College's educational offerings in 2024. There is an expectation from our Church that St John's College will provide theological training and ministry formation that is responsive to the needs of each of our three Tikanga partners (Māori, Pasifika, Pākehā).

Each year, up to 50 students from all three Tikanga of the Anglican Church reside at the College in Auckland and receive training for ministry. Some students, having previously completed theological study, live at the College and enrol with other providers for further training at undergraduate or postgraduate level. As the only provincial training establishment for the Anglican Church, St John's College also provides education by distance through a mix of online and in-person block courses.

About the Role:

The Academic Director will report to the Manukura/Principal and will have leadership of the Programme Administrator and Academic Registrar. We require someone full-time (Monday to Friday) who will be based at the St John's campus in Auckland. Due to the nature of the role, however, there may be off-campus and regional travel requirements.

The Academic Director will play an important part in all aspects of college life, including: curriculum development, academic leadership, faculty management and professional development, stakeholder relationships, teaching, compliance management and common life. Some key tasks and responsibilities will be to:

- Lead the Academic Committee in reviewing, developing, and delivering the College's academic programs as quality offerings of education in our three Tikanga settings.

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- Ensure that Mātauranga Māori and Moana theologies are at the centre of all aspects of educational offerings.
- Work in close consultation with the Deans, supporting them with the academic needs of their students.
- Ensure the quality and bicultural application of the College's academic policies and procedures in all teaching and administrative practices within our three Tikanga contexts.
- Contribute to the College's strategic planning process, particularly in areas related to academic curriculum and programmes.
- Oversee the academic budget, allocating resources and monitoring expenditures to ensure the academic offerings of the College are properly resourced.
- Work with the Manukura in the area of recruitment, evaluation, and development of faculty members and to ensure that faculty have the resources and support needed for effective teaching and research.
- Foster a culture of academic excellence among the College faculty and postgraduate community, identifying and supporting their academic goals. This includes setting academic priorities and fostering innovation in teaching.
- Model ongoing research and publication in their area of expertise.
- Collaborate with the Manukura and the Deans to regularly engage Church stakeholders (including all hui amorangi/dioceses) to ensure the educational offerings of the College are fit for purpose and being utilised provincially.
- Undertake teaching in their area of expertise in the delegated programmes through all relevant modes of delivery to meet student needs.
- Oversee accreditation and compliance to ensure that the College meets NZQA accreditation and regulatory standards.

About you:

The ideal candidate will have the following experience and skills:

- Hold a PhD in Theology or a related field.
- Previous experience as a kaiako/lecturer in theological education.
- Previous experience in reviewing and developing theological programs that are contextually specific to Aotearoa and Oceania.
- Previous experience in NZQA compliance processes.
- Previous experience using online platforms (Moodle/Blackboard etc.).
- Understanding of cross-cultural, learner-centred pedagogies.
- Strong written and verbal skills.
- Adheres to the ethos and values of the College of St John the Evangelist.
- Is familiar with and committed to working within the ethos of the Three Tikanga Anglican Church.
- A previous Academic Director role would be advantageous.

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We are looking for a person who is able to actively listen and is calm, empathetic, and respectful. We are looking for a person who is strategic in their thinking, able to make decisions and problem solve and be someone who is able to build strong relationships. We are looking for a genuine and sincere person who will work with the best interests of the College and our community.

If this is a role that sounds of interest, we'd love to hear from you. Please contact Dr Emily Colgan (Manukura/Principal) for a copy of the job description or send your CV with an accompanying cover letter to e.colgan@stjohnscollege.ac.nz by Friday 24 November 2023. Your interest will be treated with the strictest of confidence.

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